

Priddy Parish Council

Finance Committee

Minutes of a meeting of the Finance Committee held on **23rd January, 2019**
at **8:00pm** at the **Hunters Lodge Inn**

Present: Cllrs Butcher (chairman), Dyke, Leach, Maine, and Wilkinson

In attendance: William Newton Newey (Clerk)
Cllr Mike Pullin (Somerset County Council)

PPF19/001 **Apologies for absence:** Cllr Oren

PPF19/002 **Resolutions relating to the Conduct of the Meeting**

That, in accordance with Standing Order 24, the press and public be excluded from the meeting due to the confidential nature of business to be discussed.

This was resolved unanimously.

PPF19/003 **Declarations of Interest:** None.

PPF19/004 **Acceptance of the Minutes of previous meetings:**

Minutes of the Finance Committee held on 21st November, 2018 were agreed.

PPF19/005 **To review the 2018 / 2019 Budget**

The Clerk noted that expenditure and income were generally as budgeted. The Audit fee showed the greatest overspend but this was due to the change in External Auditors and the new fee structure. There was also an over spend on Training and a small overspend on venue hire. Overall, revenue expenditure was expected to be within the budget set for 2018 / 2019. Expenditure on capital or projects consisted mainly of the costs for the Village Green Kerbing. It was anticipated that an invoice for the refurbishment of the Nine Barrows Triangle fingerpost would be received in due course.

PPF19/006 **Arrangements for Review of the Asset Register**

The meeting reviewed the Asset Register which had been circulated as part of the agenda papers. The following points were noted or actions agreed:

- The metal "Sylvester Speed" bench on top green had been replaced and would be scrapped.
- The metal bench had yet to be removed from Tow trees and Cllr Butcher undertook to do this.
- Action was still required in respect of the Sheep Fencing and Metal Sheep Hurdles which had been marked to be scrapped.

All other items were accounted for and condition was known.

It was resolved that Council adopt the Asset Register with notations.

PPF19/007 **Review of Risk Assessment**

No new risks were added or existing risks amended or deleted.

It was resolved to recommend that Council adopted the Risk Assessment.

PPF18/008 **Project Funding**

a) **Townsend Pool**

Further works would be undertaken in the spring but Cllr Wilkinson undertook to rod the drain from the road to relieve the build-up of water on the corner by the Pool.

b) **Priddy Pool**

The Clerk had heard nothing further from Priddy School but believed that the School might have received a grant from the AONB. Cllr Maine felt that the proposal of logs or tree trunks to prevent access by four by four vehicles to the Pool should be pursued.

c) **Finger Posts**

An invoice was awaited for the refurbishment of the fingerpost on Nine Barrows Lane Triangle. The refurbishment and re-erection of the fingerpost on Bristol Palin would be undertaken in the 2019 / 2020 financial year, with the opportunity being taken to site it in safer location. It was felt that the refurbishment of fingerposts was important as they were an iconic part of the English countryside.

d) **Parish Website**

The Clerk reported that he continued to work with the latest version of the CMS used for the website to produce a revitalized version of the Parish website.

e) **Information Leaflet and Board**

The Chairman reminded the meeting that the idea was to address the issue of parking

Priddy Parish Council

on the Village Green contrary to the Bye Laws. At the same time as addressing the parking issue, it would be good to include some information about Priddy, the Village Green and possibly a walk around the Parish. The Chairman said that, upon reflection, a leaflet might not be the most effective means of communication but that a large table, noticeboard on the Green would be effective.

There was general concern that parking would become an ever increasing issue in the Parish.

It was also noted that the noticeboard at the Fountain was in need of replacement.

It was resolved to recommend a budget of £1,500 for a new table noticeboard and replacement for the Fountain noticeboard.

In respect of parking, The Chairman asked Cllr Pullin if he knew who owned the piece of land in Wells Road adjacent to what appeared to be a lay by. It had contained re-cycling bins and workman's hit in the past. If it were the property of the County Council he wondered if it could be turned into a car park. It was agreed that the Clerk would send a map reference to Cllr Pullin.

PPF19/009 **Recommendations to Council**

a) That the Asset Register, as amended by the meeting, should be adopted by the Council.

b) That the Risk Assessment for 2018 / 2019 be adopted for 2019 / 2020

c) That project funding of £1,500 be set for a table display notice and replacement Fountain noticeboard on the Lower Village Green.

PPF19/010 **Date and Time of Next Meeting**

23rd January, 2019

The meeting closed at 20:29

Signed:
(Chairman)

20th March, 2019

William Newton Newey, Parish Clerk

parish.clerk@priddyparish.org.

30th January, 2019