

PRIDDY PARISH COUNCIL

Traffic Calming Advisory Group

Terms of Reference

1. Purpose

- 1.1. There is a widespread perception that motor vehicles are being driven too fast through the village, leading to feelings of insecurity, and a danger to vulnerable road user groups, such as pedestrians, cyclists, and horse riders.
- 1.2. The group was established in September 2020 to advise the Parish Council as to measures to mitigate or manage perceived risks.

2. Membership

- 2.1. A minimum of two Parish Councillors, one of whom shall be the chairman of the group, shall be nominated to the group. The Parish Council vice-chairman shall be an ex-officio member of the committee with a vote if not nominated as a full member of the group.
- 2.2. Another Parish Councillor may be co-opted as a substitute for an absent member.
- 2.3. A maximum of six members of the public resident in the parish may be invited by the Parish Council to join the group, to serve as members of the group.
- 2.4. Additional, non-voting members may be invited as felt necessary by the group.

3. Discharge of Parish Council Functions.

The group will not be responsible for the discharge of any Parish Council functions. It exists purely to advise the Parish Council about Traffic Calming measures which might be introduced to the Parish.

4. Delegated powers

The group has no delegated powers and is purely an advisory body to the Parish Council. This includes contact with the media and the making of any public statements.

5. Responsibilities

- 5.1. The group will consider the subject of traffic calming in the Parish of Priddy investigate a number of options.
- 5.2. This discussion is not limited to the village of Priddy but may include any area within the Parish boundary.
- 5.3. The Group may investigate different measures and seek information and advice from others including Avon and Somerset Police and Somerset Highways. These may include but are not limited to:
 - 5.3.1. Speed Limits
 - 5.3.2. Other traffic calming measures (e.g., signage, speed indicator signs (SID's).
 - 5.3.3. The 3 'E's'- Education, Engineering, Enforcement
 - 5.3.4. Street Furniture/Road Layouts
- 5.4. With the prior permission of the Parish Council, the group may undertake surveys and other investigations into existing road use.
- 5.5. Any costs associated with surveys, investigations or the acquisition of equipment or materials to support surveys and investigations must be the subject of prior approval by the Parish Council.
- 5.6. The Group will report all findings to the Parish Council and will advise the Parish Council as to possible traffic calming measures.

6. Procedures

- 6.1. The group will meet as required and will be convened by the chairman of the group.
- 6.2. Meetings shall take place in a suitable meeting place or on site if required.
- 6.3. The quorum is three group members, one of whom shall be a parish council member.
- 6.4. The Chairman of the group shall have a casting vote.
- 6.5. Councillor members shall be punctilious in observing the guidelines laid down by the Model Code of Conduct.
- 6.6. Notes of meetings will be kept for reference and to enable reports [as in 5.7] to be made. These notes to be lodged with the Parish Clerk.
- 6.7. A report to the full Parish Council on proceedings and findings will be made by the Group Chairman at each subsequent Parish Council meeting.

Signed:

(Chairman, Priddy Parish Council)

Date: 7th October, 2020