

# Priddy Parish Council

## AGENDA

The Annual Meeting of the Parish Council will be held on **Wednesday 5 May 2021**  
at **7:30pm** via Zoom <https://us02web.zoom.us/j/82668317607?pwd=Y1oya3dPUW5VOWIxOUtGemZUaElaZz09>

- 1. Apologies for Absence**
- 2. Declarations of Interest**  
*Members are required to act in accordance with the Priddy Parish Council Code of Conduct (clauses 10 – 14) where a matter arises at the meeting in which he/she has a disclosable pecuniary interest or other interest as detailed in the Code. Unless a dispensation has been granted the member shall not participate in the discussion or vote on the matter or shall withdraw from the meeting as required by the Code.*
- 3. Election of Chairman for 2021 – 2022**
- 4. Election of Vice-Chairman for 2021 – 2022**
- 5. Confirmation of Proper Officer**
- 6. Confirmation of Responsible Financial Officer (RFO)**
- 7. Appointment of Internal Auditor**
- 8. Appointment of Parish Council Committees and Confirmation of Terms of Reference:**
  - (a) Finance Committee
  - (b) Events Committee
- 9. Agreement of Meeting Schedule for 2021 – 22**
- 10. Appointment of Representatives to Outside Bodies**
  - (a) Village Hall Committee
- 11. Appointment of a Parish Paths Liaison Officer**
- 12. Appointment of Defibrillator Guardians**
- 13. Public Forum**  
*The Chairman will adjourn the meeting for a maximum of 15 minutes to allow public participation.*
- 14. Council Reports**
  - (a) Somerset County Council
  - (b) Mendip District Council
- 15. Police Matters**
- 16. Acceptance of Minutes of the Previous Meetings:**  
Minutes of the Parish Council meeting held on 7 April 2021
- 17. Planning**
  - (a) 2021/0870/HSE erection of a single storey side extension, erection of a two-storey rear extension, erection of a double garage and internal alterations to the 1st floor. Conversion of an existing outbuilding to an annexe at Home Farm, Nordrach Lane, Priddy.
  - (b) To note approval of application SCC/3803/2021 Replacement windows, screens and doors at Outdoor Activity Centre, Charterhouse.
- 18. Rights of Way Matters**
  - (a) Dursdon Drove
  - (b) Bridleways and Restricted Byways
- 19. Clerk's Report**
  - (a) Planting of Memorial Trees
  - (b) Arrangements for mowing and trimming of the village green and other areas
  - (c) Arrangements for Clerks Vacancy
  - (d) Road Closure on Western Lane – TTRO419972 Western Lane 13 May 2021 for three days.
  - (e) Footpath Diversion – Proposed diversion of part of public footpath CL 8/39 in the parish of Priddy – Meadow Lane Grid Ref: 355062 153067 – consultation deadline 21 May 2021.
  - (f) Update on proposal to hold a local poll (referendum) on future of local government in Somerset.
- 20. Parish Council Matters**
  - (a) To approve the Parish's Publication Scheme (FOI)

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- (b) To review and re-adopt Standing Orders
- (c) To review and re-adopt Financial Regulations
- (d) To review and re-adopt other policies and procedure

### 21. Financial

- (a) To receive the final bank reconciliation for 2020/2021
- (b) To receive 2020/2021 Accounts
- (c) To note Budget Statement 2021/2022
- (d) To authorise payment of the following sums:
  - Insurance Premium [Came and Company] (£499.21)
  - Training: Responding to Planning Applications (£25.00) SALC
  - Flag and Bunting for Somerset Day (£120.94) [Red Dragon Flag Makers]
- (f) Bank Mandate

### 22. Matters of Report

### 23. Date of Next Meeting

2 June 2021 at 7.30 pm

Judith Coles  
Temporary Parish Clerk  
Wednesday 28 April 2021  
parish.clerk@priddyparish.org