

# Priddy Parish Council

## COUNCIL MINUTES

A Meeting of the Parish Council held on **Wednesday 31<sup>st</sup> March 2021** at **7:00pm** by Zoom Virtual Platform

**Present:** Cllrs Lucy-Rose Andrews, Chris Dyke, Rachel Thompson MBE

**In attendance:** William Newton Newey, Parish Clerk, Justin Robinson, County Officer (Somerset Association of Local Councils) and six members of the public

PPC21/042 **Apologies for absence:** None

PPC21/043 **Declarations of Interest**  
None

PPC21/044 **Parish Council Matters**

As the previous Chairman had resigned, the Parish Clerk presided over the election of the Chairman. There was one nomination, Cllr Thompson, proposed by Cllr Dyke and seconded by Cllr Andrews. As there were no other nominations, the Clerk declared that Cllr Thompson had been elected as Chairman unopposed.

The Chairman made a personal statement and spoke of conversations that she had had with residents of the parish and future initiatives. She thanked the outgoing Chairman and Councillors. She also thanked the Clerk who was serving his notice following his resignation.

The Chairman then noted that there would be an ordinary meeting on the Parish Council on Wednesday 7<sup>th</sup> April.

*The Chairman then adjourned the meeting so that the member of the public present could speak.*

One member of the public wished to express thanks to the Parish Clerk for his work for the Council, his courtesy and professional manner.

*The Chairman then re-convened the meeting*

PPC21/045 **Matters of Reports**

There were no matters of report

PPC21/046 **Date of Next Meeting: Wednesday 7<sup>th</sup> April**

This meeting would also be held virtually on the Zoom platform

PPC21/047 **Resolution to exclude the Press and Public**

*It was resolved that, in accordance with Standing Orders, the press and public be excluded from the meeting due to the confidential nature of business to be discussed.*

PPC21/048 **Parish Clerk**

The Parish Clerk confirmed that he was willing to serve the remainder of his notice of resignation to 17<sup>th</sup> April.

The Clerk was asked to prepare an advertisement for the position of Parish Clerk which would first be advertised, for free, with the Somerset Association of Local Councils. The vacancy and advert would also be communicated to Mendip District Council. Responses were to be directed to the Parish Clerk email address.

The Clerk confirmed that he would complete the annual accounts and complete the Annual Governance and Accounts Return (AGAR), as far as was possible, before 17<sup>th</sup> April. At that time, he would ensure all papers, equipment and passwords were ready to be transferred within a week as required by his contract of employment.

It was noted that the bank mandate would need to be changed to remove signatories who were no longer councillors and to add an additional signatory as there was only one current councillor who was a signatory. It was suggested the Cllr Andrews be added as a signatory but the Clerk reminded the meeting that this would require a resolution by the Council; the item was on the agenda for the Council meeting to be held on 7<sup>th</sup> April.

The Chairman reported that an offer to act as temporary Clerk had been received from Judith Coles, who had been Clerk for a number of years in the past. Judith Coles had indicated that she was prepared to act as temporary Clerk without payment.

**It was resolved (proposed by Cllr Dyke and seconded by Cllr Andrews, that Judith Coles be appointed as Temporary Parish Clerk from 18<sup>th</sup> April.**

The meeting closed at 7:25pm.

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(Chairman)

.....  
(Date)

William Newton Newey, Parish Clerk - 3<sup>rd</sup> April 2021