

# Priddy Parish Council

## Finance Committee

Minutes of a meeting of the Finance Committee held on 17<sup>th</sup> July, 2019  
at 8:02pm at the Hunters Lodge Inn

**Present:** Cllrs Alan Butcher (Chairman), Lucy-Rose Andrews, Chris Dyke,  
Juanita Glass, Mark Leach, Rachel Thompson MBE

**In attendance:** William Newton Newey (Clerk)

PPF19/023 **Apologies for absence:**  
Cllr Adams

PPF19/024 **Resolutions relating to the Conduct of the Meeting**  
*That, in accordance with Standing Order 24, the press and public be excluded from the meeting due to the confidential nature of business to be discussed.*  
This was resolved unanimously.

PPF19/025 **Declarations of Interest:** None.

PPF19/026 **Acceptance of the Minutes of previous meetings:**  
Minutes of the Finance Committee held on 20<sup>th</sup> March, 2019 were signed as a true and correct records of proceedings.

PPF19/027 **Matters Arising**  
There were no matters arising.

PPF19/028 **Quarterly Budget Review**  
The Clerk spoke to the budget statement which had been circulated to councillors. There were no items of note in the revenue section. He noted that there were a number of capital / project items where fund had been identified for some time but no expenditure incurred. Income had been more than budget due to the VAT refund.

PPF19/029 **Bank Reconciliation**  
A bank reconciliation had been circulated to councillors. It was based on the bank statement received at the end of June and varied from that presented at the July council meeting only in that the payments agreed at the Council meeting were shown as unrepresented cheques.  
**It was resolved that Cllr Andrews would sign the reconciliation and bank statements.**

PPF18/030 **Community Led Housing**  
Cllr Thompson said that she felt that further information was needed. The Chairman said that there were examples of community led housing projects in other parishes. He re-stated that the aim was for community lead project (for which he stated there was central government funding) with the Parish Council as an enabler or facilitator. It was noted that a local company specialising in affordable housing had attend a meeting of the Parish Council but with the expectation that the Council would identify site; an appeal for sites had proved unproductive. It was also noted that a previous development in the parish had been problematic when it came to offering housing to parishioners. It was confirmed that the working group, which Cllrs Thompson, Andrews and Leach were to be part of, was meant to be a community group. It was thought advisable to seek assistance from Cllr Killen who would be able to advise on the situation in Mendip. The Clerk was asked to invite Cllr Killen to a meeting with Councillors at 7:00pm before the next Council meeting.

PPF19/031 **Risk Assessment**  
The Clerk had circulated the current Risk Assessment (adopted at the Council meeting in February 2019) for councillors to note at the start of the new quadrennium.

PPF19/032 **Parish Pools**  
a) **Townsend Pool**  
After a discussion it was agreed that the topic be deferred until after the Pool had been cleared of tree roots and a clearer picture of the condition the pool could be formed.

c) **Priddy Pool**  
The issue of 4x4 vehicles driving through the poll was raised.  
**It was resolved that Cllr Duke view a fallen tree on a local farm with a view to its being placed by the Pool and possibly cut to form a seat.**  
It was noted that Priddy School had not taken up the offer of funds to create a dipping platform at the Pool. The Clerk said that he believed the School was using another

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location. The meeting was disappointed that the School had neither taken up the offer of funds nor informed Council that the funds were no longer required.

Cllr Thompson raised the condition of the surface of Dark Lane which was becoming overgrown. It was felt that an annual strimming would suffice to keep Dark Lane easily passable.

**It was resolved that funds identified for Priddy Pool should be vired to fund clearance of weed growth on Dark Lane.**

PPF19/33 **Fountain Noticeboard**

It had been previously agreed that a notice be put on the Nordrach Noticeboard stating that as it appeared not to be consulted, no further Parish Council notices would be posted on the board. The Chairman suggested that the Nordrach noticeboard could be re-sited to the Fountain, with a smaller noticeboard being put at another location at Nordrach if there was demand for a noticeboard. It was noted that the lock would need removing from the Nordrach Noticeboard, to be replaced with a latch.

**It was resolved that the Clerk should posit a notice a Nordrach stating that the Noticeboard would be removed with no new provision unless representation were received.**

PPF19/034 **Sheep Show**

It was noted that any such event would require significant organisation, including animal movement licenses and provision of facilities to meet Defra regulations. It appeared that those who had proposed the show had assumed that the Implement Sale / Rural Crafts Show organisers or the Parish Council would take on the organisation of the event; no such undertaking had been made or would have been made. It was thought unlikely that there would be significant support for the event.

The Implement Sale would take place as normal.

PPF19/0355 **Parish Online**

The Clerk had circulated instructions for councillors to log on and view the Parish Online digital mapping package.

Further discussion was deferred until councillors had had an opportunity to view the tool. Cllr Thompson said that she and others had decided that they wanted a large scale Ordnance Survey map which could be annotated by them. The Clerk noted, that due to the process used to produce the map it could not be heat encapsulated. The Clerk drew the meetings attention to the need for arrangements for displaying of the map. It was proposed that it could be attached to board, with acrylic sheet screwed on top of the map and mounted on two posts by St Cuthbert's Farm. The Chairman warned about the dangers of damp and degradation of the map.

The Clerk said that he had been sent a duplicate copy of 1:250,000 ordnance survey and that he would gift it to the Parish Council.

PPF19/036 **Recommendations to Council**

- a) that Dark Lane be strimmed using monies vired from the budget set for works at Priddy Pool
- b) that steps be taken to adapt the Nordrach noticeboard and make arrangements for its re-siting at the Fountain, with provision of a smaller board if there was local demand at Nordrach.

PPF19/037 **Matters of Report**

a) **Bristol Plain Noticeboard**

The Chairman noted that an instruction needed to be issued about the repair and re-siting of this finger post, for which a budget was already identified.

b) **Priddy Folk Festival Grant**

The Chairman asked councillors to consider if an application should be made for a grant from Priddy Folk Festival and, if so, to identify a project.

c) **World war Memorial Trees and Bench**

The chairman wondered if Pincross might be a suitable location with a planting of flowers as well. Cllr Thompson noted that snowdrop bulbs had been re-planted when the area had been cleared and were still flowering. It was also noted that suggestions that trees might be planted on the Green had not met with a favourable response.

d) **Annual Governance and Accounting Return**

The Clerk reported that the Council's Exemption had been lodged and that nothing further would be heard from the external auditors unless a matter was raised by a

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parishioner. The Clerk also noted that there was just over two weeks left of the period for the exercise of public rights.

PPF19/022 **Date and Time of Next Meeting**  
20<sup>th</sup> November, 2019

The meeting closed at 9:11pm

Signed: .....

20<sup>th</sup> November, 2019

William Newton Newey, Parish Clerk  
[parish.clerk@priddyparish.org](mailto:parish.clerk@priddyparish.org).  
18<sup>th</sup> Julu, 2019

Final Draft