

PRIDDY PARISH COUNCIL

Minutes of the Annual Meeting of the Parish Council held at the Village Hall at 8:00pm on Wednesday 15th May, 2019

Present: Cllrs Alan Butcher (Chairman), Chris Dyke, Mark Leach (Vice Chairman)
(from PPC19/072) Cllrs Alan Adams, Lucy-Rose Andrews, Juanita Glass and Rachel Thompson

In attendance: William Newton Newey (Clerk)
Seven members of the public

PPC19/068 **Apologies for absence**
None

PPC19/069 **Declarations of Interest**

Members are required to act in accordance with the Priddy Parish Council Code of Conduct adopted 6th July, 2016 (clauses 10 – 14) where a matter arises at the meeting in which he/she has a disclosable pecuniary interest or other interest as detailed in the Code. Unless a dispensation has been granted the member shall not participate in the discussion or vote on the matter or shall withdraw from the meeting as required by the Code.

None

PPC19/070 **Election of Chairman for 2019 – 2020**

Cllr Alan Butcher was elected as Chairman

PPC19/071 **Election of Vice-Chairman for 2019 – 2020**

Cllr Mark Leach was elected as Vice-Chairman

PPC19/072 **Co-option to fill vacancies**

Under the thirty-five day rule, the following people were co-opted, by unanimous vote, to fill the vacancies on the Council following the uncontested election: Alan Adams, Lucy-Rose Andrews, Juanita Glass and Rachel Thompson

PPC19/073 **Confirmation of Proper Officer**

The Clerk was confirmed as the Proper Officer of the Council

PPC19/074 **Confirmation of Responsible Financial Officer**

The Clerk was confirmed as the Responsible Financial Officer of the Council.

PPC19/075 **Appointment of Internal Auditor**

Mrs Pam Lloyd was re-appointed as Internal Auditor

PPC19/076 **Appointment of Parish Council Committees and Confirmation of Terms of Reference**

a) **Finance Committee**

No change was made to the Terms of Reference and it was confirmed that all Councillors were members of the Committee

b) **Events Committee**

No change was made to the Terms of Reference. The Chairman would continue as an ex officio member of the Committee. Cllrs Dyke and Andrews were confirmed as members of the Committee.

PPC19/077 **Agreement of Meeting Schedule for 2019 – 2020**

The schedule circulated by the Clerk, based on the established pattern, was agreed.

PPC19/078 **Appointment of Representatives to Outside Bodies**

a) **Village Hall Committee**

Cllr Dyke was re-appointed as the representative on the Village Hall Committee

PPC19/079 **Public Forum**

No matters were raised.

PPC19/080 **Council Reports**

a) **Mendip District Council**

There was no report as Cllr Killen was not present.

b) **Somerset County Council**

There was no report as Cllr Pullin was not present

PPC19/081 **Police Matters**

There was no report.

PPC19/082 **Parish Paths Liaison Officer**

There was no report

PPC19/083 **Acceptance of the Minutes of Previous Meetings**

The minutes of the Council meeting held on 3rd April, 2019 and the extra-ordinary Council

meeting held on 25th April were signed as a true and correct record of proceedings.

PPC19/084

Clerk's Report and Continuing Business from Previous Meetings

a) **Mowing and Strimming**

The Clerk confirmed that 2019 was the third and final year of the contracts for the mowing the Village Greens and strimming Village Green and other areas. A question had been raised at the Annual Parish Meeting about the way in which the Green were mown. This would be taken into account when reviewing and re-tendering the contract.

b) **No HGV Pictographic Signs**

The Clerk confirmed that Chewton Mendip Parish Council had confirmed that they were in agreement with having a pictographic sign installed at their end of Nine Barrows Lane. The Clerk had requested Somerset Highways to put the works in hand.

c) **Dursdon Drove**

The Clerk had written to the Clerk at St Cuthbert's Out Parish to see if there had been similar problems with the inappropriate use of the Drove at the end in their Parish. Cllr Glass said that the Drove had been quieter and thought that this was due to the fact that the surface had dried up and was less interesting to drive on.

PPC19/085

Planning

- a) **2019/0816/APP** Application for approval of details reserved by condition 5 (Hard and Soft Landscape Scheme on planning application ref: 2017/3014/FUL Communication Station Hill Farm Road Priddy Cheddar Somerset
The application was noted.

- b) **Appeal in respect of refusal of application 2018/2050/FUL** Change of use land from residential curtilage to formation of guest car park and erection of outbuilding for purposes ancillary to the New Inn. The New Inn Priddy Green Priddy Wells Somerset
Cllr Glass declared a non-pecuniary interest in that a relative worked for the owner of the New Inn.

The Chairman presented some of the background to the application. He began by saying that the Council had tried to meet with the owner of the New Inn but this had not proved possible. The Parish Council had supported the original application with respect to the refurbishment of the New Inn but had commented that the Council felt that there were insufficient car parking spaces. The Council had decided not to support the application because of proposals in respect of car parking and major concerns about the over intensification of the site by the erection of another building. The original plan had allowed for manager's accommodation and back of house functions to be situated in the current building. The application which had been refused by Mendip District Council had proposed that the accommodation and back of house functions were now to be housed in brand new building. Cllr Dyke confirmed that her greatest concern with the application was the creation of a new building on the site.

It was agreed that the Chairman would draft a submission for the Planning Appeal which would be circulated to Councillors for comment before submission by the Clerk before the deadline of 29th May. 2019. Cllr Leach requested that the Chairman examine the evidence submitted to the planning inspector as part of drafting the Council's submission.

PPC19/086

Parish Council Matters

a) **Publication Scheme (Fol)**

The scheme (as included on the Parish website) was re-approved.

b) **Standing Orders**

The Standing orders were re-adopted. The Clerk noted that these would need review as there was a new model set available from the National Association of Local councils.

c) **Financial Regulations**

These had been reviewed and amended in 2018 and were re-adopted.

d) **Policies and Procedures**

Other Policies (as included on the Parish website) we re-adopted.

e) **Village Green Map Display Board**

The Chairman tabled the final version of the map and advised that an oak, glazed display board would cost £908 plus VAT. This would be big enough to include a copy of the Village Green By Laws. The Clerk was requested to purchase the display board.

PPC19/087

Financial

a) **Final Bank Reconciliation for 2018 / 2019**

The reconciliation had been circulated to councillors.

The bank reconciliation was noted and signed by Cllr Andrews.

A reconciliation as at 25th April, 2019 was also signed by Cllr Andrews

- b) Annual Accounts 2018 / 2019

These had been circulated to councillors and made available to members of the public.

The accounts were accepted.

- c) **Budget Statement**

A budget statement had been circulated to councillors and made available to members of the public.

The budget statement for May 2019 was noted.

The following payments were authorised and cheques signed

- b) **Insurance Premium**

Came and Company (£441.42)

- c) **Annual Parish Meeting Refreshment Costs**

Cllr Dyke waived reimbursement of any costs. She was thanked for arranging and serving the refreshments.

- d) **Somerset Association of Local Councils and National Association of Local Councils Affiliations Fees**

SALC £171.68

- e) **Strimming of Village Green and other areas**

Major Maintenance £200.00

PPC19/088 **Matters of Report**

- a) **Training**

The Chairman drew councillors attention to forthcoming training provided by SALC The Essential Councillor – Wookey and Henton Village Hall on 19th June for 2 hours (from 6:00pm)

Being a Successful Chairman 6th June.

It was agreed that the Chairman and Vice-Chairman should attend the Being a Successful Chairman training and other councillors were encouraged to attend the Essential Councillor training. Bookings to be made via the Clerk.

Townsend Pool

Following the clearance of scrub, the Clerk was asked to contact the contractor responsible for strimming the Village Greens and other areas with a view to that area being added to the contract. The clerk was also asked to review the arrangements for strimming around the Village boundary stones.

- b) **Ordinance Survey Map**

Cllr Thompson asked if it would be possible to have a large scale map of the parish. The Clerk was asked to include this on the agenda of the June meeting.

- c) **Nine Barrows Lane / Splotts Lay-by**

The number of pot holes in these locations was noted, though it was thought that Splotts lay-by was in Chewton Mendip Parish.

PPC18/089 **Date and Time of Next Meeting**

The next scheduled meeting: Wednesday 5th June at 7:30pm

The meeting closed at 20:50

Signed
(Chairman)

5th June, 2019

All

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