

PRIDDY PARISH COUNCIL

**MINUTES OF THE PARISH COUNCIL MEETING
HELD ON WEDNESDAY 2nd September 2015
IN PRIDDY VILLAGE HALL AT 7.30pm**

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| | Present: Cllrs Kate Greet (Chairman), Tina Bath, Alan Butcher, Chris Dyke, Robin Maine, Barry Wilkinson In attendance: William Newton Newey (Clerk) | |
| 1 | <u>New Parish Clerk</u> William Newton Newey was welcomed to his first meeting as Clerk, and he and the Chairman signed his contract of employment in the presence of the meeting. | |
| 2 | <u>Apologies for absence.</u> Cllr Judith Coles | |
| 3 | <u>Public Forum</u> The Chair adjourned the meeting but no matters were raised by the two members of the public present. | |
| 4 | <u>Declarations of Interest:</u> Members are required to act in accordance with the Priddy Parish Council Code of Conduct dated 1 st August 2012 (clauses 10 – 14) where a matter arises at the meeting in which he/she has a disclosable pecuniary interest or other interest as detailed in the Code. Unless a dispensation has been granted the member shall not participate in the discussion or vote on the matter or shall withdraw from the meeting as required by the Code. Cllr Chris Dyke Item 6 (d). Cllr Tina Bath Item 7(c). | |
| 5 | <u>Acceptance of the Minutes of previous meetings:</u> Cllr Butcher asked that minute 8d for the meeting on 5th August was amended to remove “Location not stated.” and substitute “To be located near the flag pole.” This amendment having been accepted, the Minutes of the Parish Council meeting held on 5 th August 2015 were signed as a true record. The Minutes of the Extraordinary Parish Council meeting held on 26th August 2015 were signed as a true record. | |
| 6 | <u>Matters Arising and continuing business from previous meetings:</u> a) Fly tipping Two more incidences in lay-bys, which had been reported. b) Phone box door Works completed. Thanks recorded to Mr Ruud Mantingh. c) Flagpole Installed and Union flag flown 15 th August for Birthday of Princess Royal. Cllrs Butcher and Maine flying flag according to national list. Discussion as to purchasing additional flags – County, St George’s – and establishing local days for flag flying – cricket matches, Implement Sale and the like. d) Land Registration and Greenhill Cottage With Cllr Dyke to action upon receipt of information from Cllr Butcher. | AB RM |

Signed 7th October 2015

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| | <p>e) Registration of Pincross Cllr Greet said that she was waiting for further information from Open Spaces regarding documentation held at the House of Lords. Albert Thompson is continuing his work on Greens.</p> <p>f) The New Inn Sold subject to contract according to David Plaister website and office, who said purchaser was keen to re-open as a Pub.</p> | CD AB |
| 7 | <p><u>Planning:</u> Applications were made available for inspection for fifteen minutes before the meeting commences.</p> <p>a) Application 2015/1791/HSE – Singles storey rear extensions and canopy at Chinewood, Pelting drove, Priddy for Mr & Mrs C Staff. This was unanimously recommended for approval.</p> <p>b) Application 2015/1749/HSE - Raise part existing rear single storey to two storey, new roof and loft conversion and replace existing corrugated roof with clay double roman tiles at Higher Eastwater Farm, Eastwater Lane, Priddy BA5 3AX for Mr R Sage. Recommendation for approval by 5 to 1 votes with reservation that dormer windows do not comply with Village Design Statement. The Clerk was asked to write the Enforcement Officer at Mendip District Council to seek clarification of whether earlier works on site fell under permitted development not requiring planning permission.</p> <p>c) Application 2015/1858/FUL – Retention of Stables and Hard Standing and Installation of roof Mounted Solar Panels at Batch Farm, The Batch, Priddy for Mrs Judith Coles. Recommendation for approval by 4 votes to 1.</p> <p>d) Appeal Q3305/W/15/3028948 – The New Inn, the Green Priddy, Wells, Somerset BA5 3BB. It was noted that the appeal had been dismissed by The Planning Inspectorate.</p> <p>e) Appeal APP/Q3305/W/15/3005754 – Whitegate Lodge, Nordrach Lane, Compton Martin, Bristol BS40 6LJ. It was noted that the appeal had been dismissed by The Planning Inspectorate.</p> | WNN |
| 8 | <p><u>Parish Council Matters:</u></p> <p>a) Broadband Update Cllr Wilkinson reported that a batch of expressions of interest had been sent to BT and further were still being collected. A reply could be expected in 6 to 8 weeks. Cllr Dyke reported that the Village Hall had been booked by Satellite Broadband on 22nd September though the event did not appear to have been advertised by letter or other means. Cllr Maine raised the topic of using church towers for locating for masts which had recently received publicity.</p> <p>b) Parish Plan Update Cllrs Greet and Coles were yet to meet.</p> <p>c) Implement Sale and Rural Crafts (19th September) The Insurers had stated that, as the Council was the lead on this event, there would be no additional insurance premium payable. A planning meeting was to be held a Cllr Dyke's home on Monday 7th September.</p> | BW KG JC CD |

Signed 7th October 2015

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| | <p>The programme for the day was: Implement Sales and Demonstrations of Rural Crafts 12:00 noon to 4:00pm, with Music continuing from 4:00pm to 5:00pm. The Bar and Food Tent, run by the Parish Church, will operate from 11:00am to 5:00pm. It was confirmed that there would be no Hog Roast in the evening.</p> <p>d) Replacement Noticeboards</p> <p>Consultation over noticeboard locations at Charthouse and Nordrach had taken place. At Nordrach two locations were discussed and at Charterhouse there had been agreement from the Churchwardens as to a location adjacent to the church noticeboard, though there was a query from Charterhouse residents as to the necessity of a noticeboard [see (g) below]</p> <p>It was agreed that photographs of potential locations be taken and the matter discussed further.</p> <p>Cllr Wilkinson would obtain a drawing and dimensions for the noticeboards.</p> <p>e) Meeting with Mr Mike Dodd and Ms Sue Horsnell regarding access to New House</p> <p>Cllr Greet reported that she and Cllr Wilkinson had met with Mr Dodd and Ms Horsnell on 31st August. Further discussion of the matter was deferred until after the exclusion of the Press and Public, as had been agreed at the previous Council meeting.</p> <p>f) Fire-damaged bench on Lower Green</p> <p>It was agreed that the “wandering bench” should be relocated to Higher Green. It was also agreed that the bench should be added to the Council’s Asset Register.</p> <p>g) Improving communications with parishioners, including website and PEW</p> <p>Cllr Greet reported that she had obtained a copy of the electoral roll and email addresses were held for 25% of the households in the Parish. She had also approached personal contacts and the current total was 80 of 250 / 260 households. Cllr Wilkinson said that it would be possible to approach those who had expressed interest in the broadband campaign.</p> <p>As had already been indicated, the residents of Charterhouse had expressed an interest in receiving email communications rather than having a noticeboard and Mrs Linda Jones had offered to collect email addresses in this area.</p> <p>The Clerk was asked to resume the Clerk Jottings, giving a brief account of Council business for the Pew Magazine.</p> <p>Cllr Butcher said that the Council was compliant with the requirements of the Transparency Code and that a significant element in this was the website.</p> <p>h) CCS Somerset Rural Conference 15th October</p> <p>Cllr Greet outlined the programme for the conference to be held at Edington and asked that any members interested attending contact the Clerk who would book a place.</p> <p>Cllr Greet also informed the meeting of receipt of the Mendip Parish Bulletin and details of the Mendip Rural Forum to be held at 6:30pm on 23rd September at Shepton Mallet. Again members should contact the Clerk to book a place.</p> | <p>KG BW RM</p> <p>RM WNN</p> <p>KG WNN</p> |
| 9 | <p><u>Committee Business:</u></p> <p>a) PARC Committee:</p> <p>i. <i>Community Member of PARC Committee & PPLO ROW training</i></p> <p>It was noted that Mr Ruud Matingh had taken on the role of PPLO ROW. No formal training required before starting work in role and Mr Matingh</p> | |

Signed 7th October 2015

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| | <p>thought that training and other events offered by Somerset County Council would be free of charge.</p> <p>ii. <i>Asset Register – Add Map</i> It was agreed that the map of rights of way and amendments, dating from the late 1940s, be added to the Council’s Asset Register.</p> <p>iii. <i>Adoption & Cleaning of Signposts</i> No response had been received from Highways but it was agreed that the signposts should be put into a good state of repair before they were adopted by the Parish Council. AONB volunteers had offered to do some cleaning on 9th September. Clearing of footpaths was not thought necessary.</p> <p>iv. <i>Wildflower Project</i> There were issues of verge ownership and management related to scrub clearance and tree cutting.</p> <p>v. <i>Overgrown hedge at Pincross</i> The Clerk was requested to write Mr Richard Walker of St Cuthbert’s Farm asking that he cut his hedge which was overhanging Pincross and making grass-cutting difficult.</p> <p>vi. <i>Project List and Request to Defer Finance Meeting in September so that PARC can consider this first</i> It was agreed that the Finance Committee scheduled for September be deferred until 21st October. It was further agreed that a meeting of the PARC Committee would consider the project list on 16th September. Cllr Butcher reminded Council that the overall budget could not be altered as it was related to the annual precept.</p> | <p>WNN</p> <p>WNN</p> <p>JC</p> <p>WNN</p> <p>JC</p> |
| 10 | <p><u>Police Matters.</u> None to report.</p> | |
| 11 | <p><u>Council Reports:</u></p> <p>a) Somerset County Council not in attendance. b) Mendip District Council not in attendance.</p> | <p>HS TK</p> |
| 12 | <p><u>Financial:</u></p> <p>a) Invoice from ALC for Chairman Training - £50.00 Approved for payment and cheque raised, signed by Cllrs Greet and Dyke.</p> <p>b) External Auditor comments on Annual Return As anticipated, these related to the implementation of PAYE and the Asset Register. Completion of Audit Notice signed by the Clerk, with Cllr Butcher holding accounts for inspection.</p> <p>c) Bank Signatories It was agreed that the resolution to amend the mandate to include the Clerk be considered at the October Meeting. Cllr Butcher proposed that the Sheep Fair Account also be amended at the same time to remove Mr Alan Hutfield and add Cllr Greet to himself and Cllr Dyke as signatories.</p> <p>d) VAT Reclaim Cllr Butcher said that he would complete this to date before handing over to the new Clerk.</p> <p>e) Update Risk Assessment The Clerk was asked to review the Council’s Risk Assessment.</p> | <p>AB</p> <p>WNN</p> |

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| 13 | <u>Correspondence:</u> As Chairman, Cllr Greet had received a letter from Mr James Heapey, Member of Parliament for Wells. This contained an offer of help, a request to be kept informed of parish events and posters for display. Posters had been displayed. | |
| 14 | <u>Matters of Report</u> a) Road Signs – Pelting Drove Cllr Bath asked if anything was known about the road signs indicating works which had appeared. Cllr Dyke said that Highways had stated that no works were scheduled but Cllr Butcher said that markings on the road seemed to suggest surface dressing. A further approach was to be made to Highways. b) Implement Sale (Sheep Fair) Risk Assessment. Cllr Dyke was to arrange a Risk Assessment for the Rural Fair and Killens, as auctioneers, for the Auction. | WNN CD |
| 15 | <u>Date and Time of Next Meeting:</u> The next scheduled meeting: Wednesday 7 th October 2015. | |
| 16 | <u>Greens Policy and access to New House</u> Under the resolution passed at the Council meeting held on 5 th August, the Press and Public were excluded from the remainder of the meeting due to the nature of the business to be discussed. The meeting closed at 9:30pm | |

William Newton Newey

5th September 2015

parish.clerk@priddyparish.org

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