

PRIDDY PARISH COUNCIL

**MINUTES OF THE ANNUAL PARISH COUNCIL MEETING HELD ON
WEDNESDAY 13th MAY 2015**

VENUE AND TIME OF THE MEETING: PRIDDY VILLAGE HALL @ 7.30pm

		<u>Present:</u> Cllrs Kate Greet, Chris Dyke, Barry Wilkinson, Tina Bath, Judith Coles. Also in attendance Harvey Siggs and Alan Butcher (Clerk). The retiring chairman, Alan Hutfield, took the chair for the start of the meeting.	
	1	<u>Apologies for absence.</u> Cllr Tom Killen.	
	2	<u>Election of Chairman.</u> It was proposed Cllr Wilkinson, sec Cllr Dyke that Cllr Greet be elected as Chairman. This was agreed and Cllr Greet took the chair. Alan Hutfield left the meeting at this point with thanks from those present for his work for the council over the previous four years. Thanks were also recorded to Rachel Thompson and the Parish Clerk.	
	3	<u>Election of Vice Chairman</u> It was proposed Cllr Dyke, sec Cllr Greet that Cllr Wilkinson be vice chairman. It was proposed Cllr Bath, sec Cllr Wilkinson that Cllr Coles be vice chairman. Cllr Wilkinson was elected 3 votes to 2.	
		Chairman, Vice Chairman and other Councillors signed the appropriate Declarations.	
	4	<u>Co-option of persons to two vacant places.</u> Two additional persons to be co-opted onto the Parish Council to fill vacancies due to insufficient nominations. This process should be completed within 35 days of the election. An application to be co-opted had been received from Robin Maine and he was duly co-opted and took his seat on the council. He signed the necessary declaration.	
	5	<u>Public Forum:</u> The Chairman will adjourn the meeting for a maximum of 15 minutes to allow public participation. Three members of the public were present; no matters were raised.	

6	<p><u>Declarations of Interest:</u></p> <p>Cllr Dyke declared an interest in item 8d – Greenhill Cottage.</p> <p>The clerk distributed to Councillors Register of Interest Forms and advised that the forms should be returned at the next meeting on 3rd June for submission to Mendip DC.</p>	ALL
7	<p><u>Acceptance of the Minutes of previous meetings:</u></p> <p>Minutes of the meeting held on 1st April 2015 were agreed and signed as a true record.</p>	
8	<p><u>Matters Arising and continuing business from previous meetings:</u></p> <p>a: Fly tipping – a number of tyres had been dumped on The Splotts, clerk to report.</p> <p>b: Phone box door – it was planned to refit the door during week commencing 26th May.</p> <p>c: Flagpole – Cllr Coles was concerned about the need for planning permission for the flagpole. The clerk had written to Mendip to seek clarification but had not received a reply. Councillors asked for more information about the costs of the proposed flagpole, what flags could be flown, etc. The clerk had this information and would circulate it to councillors along with the quotes received by Alan Hutfield previously. It had been previously agreed that a 10 metre high flagpole would be fixed but it was agreed to explore other alternatives and circulate final information in the next newsletter. Cllr Coles agreed to contact Mendip planners on the subject of planning permission when she had the details to hand.</p> <p>d: Land Registration and Greenhill Cottage – Clerk to forward details and maps to Cllr Dyke.</p> <p>Other items to be held over until the meeting of 3rd June 2015.</p>	Clerk Clerk Clerk
9	<p><u>Appointment of Proper Officer:</u></p> <p>The clerk, Alan Butcher, was duly appointed.</p>	
10	<p><u>Appointment of Responsible Financial Officer</u></p> <p>The clerk, Alan Butcher, was duly appointed.</p>	
11	<p><u>Appointment of Newsletter Editor</u></p> <p>Cllr Greet was duly appointed.</p> <p>Cllr Coles offered to proof-read the newsletter.</p> <p>She raised the issue of printing of the newsletter which had been previously undertaken by Richard White and advised that the next newsletter was due in July. She requested information for this newsletter for 3rd June meeting.</p>	

12	<p><u>Parish Council Committees:</u></p> <p>a: PARC Committee:</p> <ul style="list-style-type: none"> i) Amended to Terms of Reference for PARC Committee. These had been circulated and were agreed. ii) Four Parish Councillors to be appointed to the committee. The following Cllrs were appointed: Cllr Maine, Bath, Coles and Greet. <p>Community members of the PARC Committee to be appointed at the meeting to be held on 3rd June.</p> <p>b: It was noted that there would be an open meeting to discuss the future of the Sheep Fair on June 10th at which members of a committee could be forthcoming. Clerk to prepare posters and details for the website.</p>	
13	<p><u>Appointment of Representatives to Outside Bodies:</u></p> <p>a: Village Hall Committee – one representative; Cllr Dyke was appointed.</p> <p>b: Plumbers Trust – no representative was required.</p> <p>c: Rachel Thompson had relinquished guardianship of the defibrillator; Cllr Coles agreed to take on the role and would contact Rachel for information.</p>	
14	<p><u>Police Matters.</u> None</p>	
15	<p><u>Council Reports:</u></p> <p>a: Somerset County Council – Cllr Siggs (in attendance) had sent out an annual report for circulation although had not been received by the clerk. He advised that some 18,500 potholes had been filled during the year, a decrease on previous years due to additional surface dressing and patch repairing. The council received some 25,000 requests from utilities to dig up the road during the year and a great deal of effort was put into co-ordinating these bodies. There had been less gritting during the winter.</p> <p>He had relinquished his responsibility for highways and had taken on the resources and finance role.</p> <p>He commented on difficulties with children’s services and advised that a new permanent director was now in place.</p> <p>b: Mendip District Council – no report.</p>	

16	<p><u>Parish Council Matters:</u></p> <p>a: The New Inn: The clerk advised that he had met with David Plaister, the agent, who had advised that the Parish Council offer had been rejected as had two other offers. He had indicated that a substantially increased offer from the Parish Council might be considered. Cllr Bath asked about the process and means of raising a Parish Council mortgage to purchase the asset and Cllr Greet explained on the process to raise funds through the PWLB at low rates of interest. She noted that this had been the method used to raise funds to purchase a premises at Dymock which had been very successful. Cllr Coles noted that this could still be a “marketing exercise” and that there was a twelve month period starting 22nd February 2015 prior to the submission of new planning applications. All agreed that the matter needed to be kept on the agenda. Cllr Bath was concerned that the available information on the work done to date should be circulated to the community prior to any consultation. The clerk to circulate to councillors details of information prepared in conjunction with the offer made by the Parish Council and the other information used in the planning objection and that such information be reviewed and circulated to the community prior to a consultation meeting provisionally set for 16th July 2015.</p> <p>b: Parish Plan update: Additional members of the group were required to move the plan forward. Cllr Greet noted that information about funding was to be given by the CCS on 14th May. It was proposed that an update on progress could be included in the consultation on 16th July.</p> <p>It was also agreed to include information on the sheep fair at that meeting.</p>	Clerk KG
17	<u>Committee Business:</u> None.	

18	<p><u>Planning:</u> Applications will be available for inspection for fifteen minutes before the meeting commences. Cllr Greet commented that councillors should arrive in good time to allow members of the public to raise points on planning application if they so wished.</p> <p>a: Application 2015/0926/HSE. Removal of the existing garage and construction of a new two storey garage. Ubley Warren House, Charterhouse, Blagdon BS40 7XW for Mr Jason Somerville – circulated. Cllr Bath expressed concern about the two storey garage proposal and the subsequent change to the use of similar developments to other purposes.</p> <p>The application was recommended for approval 5 in favour, 1 against. It was agreed to include the comment in the response that it was felt that two storey garages were not appropriate within the area.</p> <p>The following were noted by councillors:</p> <p>b: Application 2015/0653/HSE – Minery House, Hill Farm Road BS40 6BZ. Confirmation that Councillors made no adverse comments and no comments were received from the public and the application was recommended for approval by the Parish Council.</p> <p>c: Application 2014/0584/HSE – Proposed garage and home office at Warren Lodge, Charterhouse – confirmation of grant of permission.</p> <p>d: Application 2014/2521/FUL – Change of use and enlargement of stone barn to dwelling house – Willoughby House, Charterhouse - confirmation of grant of permission.</p>	
19	<p><u>Financial:</u> a: Completion of mandate for change of bank signatories.</p> <p><i>It was resolved that: The authorised signatories in the current mandate, for the accounts detailed in section 2 of the change of mandate form, be changed in accordance with sections 5 and 6 and the current mandate will continue as amended.</i></p> <p>It was duly agreed that Alan Hutfield and Rachel Thompson be removed and Chris Dyke, Barry Wilkinson, Tina Bath and Judith Coles be added.</p>	

		<p>b: Clerks salary and expenses for April. £279.42 c: SALC fees for 2015 - £154.05 d: Came and Co Parish Council insurance for 2015/16 - £436.25</p> <p>The Payments were authorised and will be completed when the new cheque signatories are confirmed.</p>	
	20	<p><u>Correspondence:</u> Any specific items of correspondence received other than by email. Cllr Greet passed on information from the Open Spaces Society.</p>	
	21	<p><u>Matters of Report</u> The clerk to circulate training dates for councillors, councillors to advise which date they would like to attend so that they can be booked.</p> <p>Cllr Coles raised an issue with the footpath running off of Coxton End Lane where the sign had been broken and the path blocked by manure. Clerk to report to Somerset Rights of Way, Cllr Coles to advise path designation.</p>	
	22	<p><u>Date and Time of Next Meeting:</u> The next scheduled meeting is on the 3rd June 2015.</p>	

The meeting closed at 9.20pm

Alan Butcher,
Parish Clerk.
20th May 2015
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