

PRIDDY PARISH COUNCIL

**MINUTES OF THE PARISH COUNCIL MEETING HELD ON
5TH DECEMBER 2012**

VENUE AND TIME OF THE MEETING: PRIDDY VILLAGE HALL @ 7.30pm

		Present: Rachel Thompson (Vice Chair), Sharon Sparkes, Chris Dyke, Kate Greet, Lilly Neal, Richard White; also in attendance Harvey Siggs and Alan Butcher (Clerk). In the absence of the chairman Rachel Thompson chaired the meeting.	
	1	<u>Apologies for absence.</u> Alan Hutfield, Tom Killen.	
	2	<u>Public Forum:</u> The Chairman adjourned the meeting to allow public participation. Matt Clarke (in attendance) asked that in reviewing the Terms of Reference for the PARC Committee the existing voting structure be retained.	
	3	<u>Declarations of Interest:</u> Sharon, Chris and Lilly declared interests in respect of the planning application for Baytree Cottage. (agenda 11b)	
	4	<u>Resolutions relating to the conduct of the Meeting.</u> None	
	5	<u>Acceptance of the Minutes of previous meetings:</u> Minutes of the meeting held on 7 th November 2012 were agreed and signed as a true record.	
	6	<u>Matters Arising from the Minutes of the previous meetings:</u> a: Fly tipping: there was little to report. It was agreed that another early spring litter pick be organised. b: Village Greens Registration: a further letter had been received from solicitors regarding the access across the green to the land adjoining St Cuthberts Farm. It had been previously agreed that the access was granted and that the PC were happy for maintenance of the ramped access to be the responsibility of the landowner of St Cuthberts Farm. In respect of the subsequent letter it was agreed that the PC were content with the situation and that the PC accepted no liability for maintenance of the ramped access. If the landowner wished for a specific	

		<p>agreement the PC would be happy to enter into such an agreement provided that all costs were paid by the landowner. Clerk to write to Hedley's advising of this discussion.</p> <p>c: Risk Assessment: Richard had received the draft of the assessment and, subject to the correction of some small typographical errors was happy with the amended assessment as presented. Clerk to amend and assessment to be adopted at the January 2013 meeting.</p>	<p>Clerk</p> <p>Clerk/ Agenda</p>
	7	<p><u>Police Report:</u> Sharon reported on recent metal thefts and distraction burglaries involving a short wheel base Shogun type vehicle. It was agreed to ask Linda Vincent to submit a monthly report to the meeting.</p>	<p>Clerk</p>
	8	<p><u>Council Reports:</u></p> <p>a: Somerset County Council: Harvey Siggs reported that monies were available for Health Initiative and Community Enablement. There would be no increase in SCC council tax. There would be an anticipated 10% reduction in government grant next year. The costs of the recent flooding could cost SCC £1million. He advised parish councils to review their precept requests in the light of possible forthcoming cuts. Works would soon be starting on further improvements at Miners Arms cross roads.</p>	
	9	<p><u>Parish Council Matters:</u></p> <p>a: Parish Council communications: The clerk had circulated proposed amendment to standing orders covering some of the various proposals discussed previously. Rachel felt that it would be wrong to amend standing orders in such a way as it would have implications for the way the PC operated. Kate felt that previous issues had been addressed but was still concerned with the circulation of correspondence. After discussion it was agreed to defer the matter until next year when standing orders would be due for review.</p> <p>An "email" circulation list was being established, Kate has included a request in the school newsletter asking if anyone wants to be added to the list.</p> <p>b: January Newsletter: Kate requested information and articles for the newsletter due in mid-January.</p>	<p>ALL/KG</p>

10	<p><u>Committee Business:</u> a: PARC Committee: <i>i) Review of Committee Terms of Reference:</i> A draft of the revised Terms had been circulated by the clerk and were agreed. Formal adoption was agreed for January meeting. <i>ii) Proposed car park adjoining village hall – recommendation from Committee to submit planning application:</i> After discussion about the alternative of the continued use of the top green, it was agreed 4 in favour, 1 against that a planning application be submitted. <i>iii) Village Gateways – recommendation from Committee to accept quotation of £650 from Bill Selway to build the gateway in Pelting Drove:</i> It was agreed to accept the quotation in the sum of £650 although concern was agreed about whether the appropriate insurance was in place. <i>iv) Top Green roads – recommendation from Committee to include £1900 within the budget for kerbing and making good of the road behind St John’s Cottage to allow the road to be adopted:</i> It was noted that there was only a verbal undertaking to adopt the roads and this would need to be formalised before these works could be undertaken. It was noted that the road requires repair and that the PC might have liability if no action was taken. It was agreed to take the budget proposal to the finance committee for inclusion in the budget for 2013/14. <i>v) Land at Pincross and south east of the top green – recommendation from the Committee that two notices be placed to indicate that the land is controlled and managed by the Parish Council:</i> It was agreed to take the proposal to the finance committee for inclusion in the budget for 2013/14. <i>vi) Defibrillator – recommendation from the Committee that £150 per annum be included in the budget for the replacement of the defibrillator battery on a three yearly cycle:</i> It was agreed to take the budget proposal to the finance committee for inclusion in the budget for 2013/14.</p>	<p>Agenda</p> <p>Clerk</p>
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		<p>vii) <i>Lower Green – recommendation from the Committee that £180 + VAT is allowed in the budget for sub-soiling the lower green in the spring of 2013: It was agreed to take the budget proposal to the finance committee for inclusion in the budget for 2013/14.</i></p>	
	11	<p><u>Planning:</u></p> <p>a) Application 2012/2606 – Two storey rear extension. 2 Swymmers Cottages, Broad Road, Blagdon BS40 7XJ for Mr Chris Small - Approved</p> <p>b) Application 2012/2661 – Erection of dwelling and formation of new vehicular access (resubmission). Land at Baytree Cottage, Priddy BA5 3BE for Mr and Mrs S Sparkes, Hillcrest, The Batch, Priddy – There was discussion about the siting of the proposed dwelling within the plot and the problems with the proposed access. There were no votes in favour of approval, 1 vote against and 2 votes in favour of the matter being decided by the planners. The matter to be resolved by the planners subject to PC comments about siting of the dwelling and access.</p> <p>c) Application 2012/2703 – Erection of agricultural livestock building. Manor Farm, Charterhouse, Blagdon BS40 7XS for Mr D Jefferies – Approved.</p> <p>d) Application 2012/2370 – Addition of dormer windows for conversion of roof space into two bedrooms and a study, erection of ground floor extension, recladding of external envelope and energy conservation measures. Leeford Lodge, Pelting Drove, Priddy BA5 3BA for Ms Sophie Organ, Leeford Lodge, Priddy – as this had only be recently received it was agreed to defer a decision until an extraordinary meeting on 12th December.</p> <p>e) Application 2012/2166 – Castle Farm, Priddy. Two storey extension. Grant of permission.</p> <p>f) Application 2012/0616 – Nordrach Lodge, Charterhouse. Single storey side extension and replacement roof – confirmation that the development is unlawful.</p>	

12	<p><u>Financial:</u> a: Clerks salary and expenses for October: £210.00 – This was agreed and a cheque raised. b: Confirmation of grant from Priddy Folk Festival: The clerk advised that he had received confirmation of a grant of £1000 from Priddy Folk Festival. c: Request from Citizens Advice Bureau for donation: It was agreed not to make a donation. d: Donation to Duncan Massey to cover first responder vehicle costs from monies collected at defibrillator training event: the clerk had received and banked £185.25 from the event and it was agreed that this should be sent to Duncan Massey to cover vehicle costs. A cheque was raised for £185.25.</p>	
13	<p><u>Correspondence:</u> all email correspondence received has been circulated to councillors.</p>	
14	<p><u>Matters of Report:</u> None</p>	
15	<p><u>Date and Time of Next Meeting:</u> The next scheduled meeting is on 2nd January 2013. It was agreed to hold an extraordinary meeting before the Finance Committee meeting on 12th December.</p>	

The meeting closed at 9.11pm

Alan Butcher,
Parish Clerk,
18th December 2012
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